



DEPARTMENT OF THE ARMY  
U.S. ARMY SECURITY ASSISTANCE COMMAND  
5701 21ST STREET  
FORT BELVOIR, VA 22060-5940

REPLY TO  
ATTENTION OF

AMSAC-EO (690-600(a))

22 June 2006

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: US Army Security Assistance Command (USASAC) Prevention of Sexual Harassment Policy

1. References:

- a. Army Regulation 690-12, Equal Employment Opportunity and Affirmative Action, 5 Mar 88, paragraph 1-6b (1).
- b. Army Regulation 690-600, Equal Employment Opportunity Discrimination Complaints, 9 Feb 04, paragraph 3-11.

2. Any form of sexual harassment is unacceptable conduct and will not be tolerated within USASAC or within the Army. Sexual harassment is a form of gender discrimination that involves unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature which is used as a basis for career or employment decisions or when it results in a working environment that is hostile, offensive or intimidating, or so negative that it affects an employee's ability to do his or her job.

3. Any person in a supervisory or command position who uses or condones in any form of sexual behavior to control, influence, or affect the career, pay, or job of a Soldier or civilian employee is engaging in sexual harassment. Similarly, anyone who makes deliberate or repeated unwelcome verbal comments, gestures, or physical contact of a sexual nature is engaging in sexual harassment. Anyone who has been sexually harassed have an obligation to make it clear that such behavior is unwelcome and offensive. Complaints of sexual harassment are to be reported immediately.

4. Individuals desiring to file sexual harassment complaints are encouraged to first use their chain of command to resolve their complaints. Many other staff offices are also available to provide assistance in resolving potential concerns of complaints including Equal Opportunity Advisors, the Equal Employment Opportunity Office, the Inspector General, Installation Chaplains, the Staff Judge Advocate, the Provost Marshall's Office, Criminal Investigation Division, and medical agencies. Directors, supervisors, and leaders at all levels will ensure that anyone filing a complaint alleging sexual harassment will be protected against acts or threats of retaliation and reprisal. Leaders are expected to set the standard by ensuring all individuals are treated with dignity and respect.

*Clinton T. Anderson*  
CLINTON T. ANDERSON  
Brigadier General, USA  
Commanding